



Meeting to be held in the Board Room #324
Hubbard County Government Center
301 Court Avenue, Park Rapids, MN 56470

Board Meeting

October 3, 2017

Regular Meeting Agenda

Agenda scheduled times are approximate.

*Times allotted to each subject will vary and
may be changed at the discretion of the Board.*

Please contact Coordinator's Office to confirm schedule (218) 732-2362.

The Mission of the Hubbard County Commissioners is as follows:

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PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

◆ AGENDA APPROVAL

◆ PUBLIC INPUT

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 CONSENT AGENDA:

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. APPROVE MINUTES OF THE SEPTEMBER 19, 2017, REGULAR MEETING;
2. APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 09/22 & 09/29/17;
3. REVIEW DEPARTMENTAL OVERTIME REPORT, [SEPTEMBER – 2017](#);
4. APPROVE THE FOLLOWING TOBACCO LICENSE APPLICATIONS: LAKES AREA COOP-PARK RAPIDS C-STORE, PARK RAPIDS CITY; LAKES AREA COOP-AKELEY C-STORE, AKELEY CITY; JMC ENTERPRISES NORTHWOODS GROCERY, NEVIS CITY.
5. APPROVED THE PAYMENT OF THE SOCIAL SERVICES BILLS, AS PRESENTED.

Hubbard County website: www.co.hubbard.mn.us

Commissioners:

District 1 – Vern Massie*
District 2 – Charlene Christenson
District 3 – Ed Smith
District 4 – Dan Stacey
District 5 – Cal Johannsen**

* Chairman

** Vice Chairman

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SCHEDULED BUSINESS:

9:05 Public Works

ACTION ITEMS:

1. Final approval for SAP 029-615-005 to Tri-City Paving for the amount of \$9,951.90.
2. List of equipment for K-bid sale. Unit 67 John Deere 1993 w/mower, Unit 246 9-wheel pneumatic roller 1992, Unit 22 Sterling Tandem w/snow equipment 1999, Unit 2 Explorer 2002, Unit 6 Chev 4X4 Crew Cab F350 w/space cab, Unit 143 Chev 4X4 ext. cab.
3. Adopt **Resolution No. 10031701** approving [Limited Use Permit with MN-DOT](#) regarding Snowmobile Trail along TH 71
4. Request from HRDC to purchase 11 tax forfeited lots in Hocking's Acres (Park Rapids) for affordable housing
5. Other

INFORMATION ITEMS:

1. Project updates; CSAH 18
2. Reminder of Timber Auction on Monday, October 9 @ 9:00 AM
3. Reminder of Tax Forfeited Land Sale on Friday, October 13 @ 5:30 PM
4. Other

9:30 Sheriff

- Adopt **Resolution No. 10031702** approving Minnesota Department of Public Safety for 2017 Emergency Management Performance Grant.

9:45 [Environmental Services Office](#)

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Old Business:

- 2020 Census Local Update of Census Addresses (LUCA) Operation

New Business:

- Conditional Use Application 6-CU-17 by the Laestadian Lutheran Church: Part of Gov. Lots 2 3, 4, and 5, and part of the NW ¼ of the SW ¼, Section 1, Township 139, Range 34, Hubbard Township on Big Stony Lake, a recreational development lake. Parcel 14.01.10081. Applicant is requesting a conditional use permit per Section 401, Table 1 of the Shoreland Management Ordinance to operate a commercial planned unit development church camp use.
- Adopt Lot Split Bill **Resolution No. 10031703**

Other:

- PT Admin. Assistant – temporary hrs/wk increase

10:00 Finance

1. Adopt **Resolution No. 10031704** regarding re-purchase of Parcel #R 12.04.01400
2. Other as needed.

10:15 Recess

10:30 Committee Reports

10:45 Human Resources

- Highway Engineer/Public Works Coordinator
-

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- Service Awards
- Approve replacement of Family Based Services Provider position
- Other

11:00 Coordinator

Old Business:

1. Summation of performance evaluation for Solid Waste Administrator, Jed Nordin as required by M.S. §13D.05, Subd 3
2. Review of 10/10/17 Work Session Agenda to include the following: Buffer Ordinance; 2018 Departmental Budget Review; Employment Search Company review; 2017 Committee List Review

New Business:

3. Authorize Chair signature of Victim Services Grant Agreement – 10/01/17 to 09/30/19
4. Approval of Prime Health By-Laws
5. Adopt **Resolution No. 10031705** regarding Data Practice Policies
6. Authorize Coordinator to notify the Northwest Service Coop of discontinuation of benefit services effective 01/01/18
7. Reminder: AMC Region II meeting – 10/25/17 @ 8:00 – BJI (Northern Township Hall)
8. other, as necessary

11:15 Closed Session pursuant to M.S. §13D.03

11:30 Closed Session pursuant to M.S. §13D.05, Subd 03

ADJOURNMENT

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